

Center of Innovative and Applied Bioprocessing (CIAB)

Sector-81 (Knowledge City), PO Manauli, S.A.S. Nagar,

Mohali-140306, Punjab, India

Phone: 0172-5221400 Fax: 0172-5221499

Tender Notice No.: CIAB/7(73)/2016-Works

1. Item rate e-tender (single cover) are invited on behalf of the CEO, CIAB and will be received from contractors who have executed similar works with Central govt/State govt./Autonomous bodies, University, Institutes of Central/State Govt./PWDs/MES/HUDA/PUDA/CPWD/PSUs/Reputed private company.

NAME OF WORK: - Provision of nitrile rubber insulation and glass cloth covering of air-conditioning Ducts and chilled water piping at CIAB building.	
Estimated Cost: Rs. 3,16,704/-	E.M.D. Rs. 6300/- or Nil in case of MSMEs/-
Date of Sale: From :02.07.2024 to 17.07.2024	Cost of Tender Documents -Nil
Date of receipt of tenders and opening of Technical bid: Till 15:00 hours on 17.07.2024 and opening on 17.07.2024 at 15:30 hours	Only online e-tenders shall be accepted. The bids are to be submitted on E Central Public Procurement portal (https://eprocure.gov.in/eprocure/app). Bids received by offline mode/FAX/email will be summarily rejected
Time for completion of work: 06 Weeks	
The Chief Executive Officer, CIAB reserves the right to accept/reject any tender in part or full without assigning any reason.	

2. **Sale of tender documents:** Tender documents may be collected from the office of Assistant Executive Engineer-Electrical between 10.00 hrs and 16.00 hrs every day, except on Saturdays, Sundays and Public Holidays or download from website www.ciab.res.in. **The bids are to be submitted on E Central Public Procurement portal (<https://eprocure.gov.in/eprocure/app>). In tender by organization/Department of Biotechnology (Sr no. 52).**

The following basic technical eligibility criterion is mandatory for bidders. Failure to submit shall mean to disqualification.

3. Experience of having successfully completed works during the last seven years ending previous day of last date of submission of Tenders, the list of similar works completed with value of each work, the addresses of the clients for whom the works were executed should be furnished along with the application for the tender document.
- Three similar completed works, costing not less than the amount equal to 40% of the estimated cost put to tender.
- OR
- Two similar completed works, costing not less than the amount equal to 60% of the estimated cost put to tender.
- OR
- One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost put to tender

Similar Nature of work –

For the purpose of the clause 'Similar work' means the work of **provision of AHU/exhaust and supply air units or HVAC works including Ducting and accessories works (works of Air-conditioning Ducts and duct insulation etc)** in any reputed Institutional

campus/University/ Hospitals/Multistory Office buildings/ Commercial Complexes/ Power Plants/Refineries/Research Centres and Laboratories/ Sport Stadiums/Reputed private companies/Any other Industry.

4. Tenderer should have annual financial turnover not less than 50% of the tendered amount during the last three years ending on 31.03.2024.
5. The bidder shall submit the performance certificate of works as per format given in **Annexure-1** (In case the bidder has executed any contract/work or ongoing work at CIAB during the last 05 years). In case of non-satisfactory performance of any work executed or ongoing work at CIAB during last 05 years, the bid will not be considered for further evaluation.

The declaration on firm's letter head 'No work executed at CIAB during last 05 years' be submitted if the firm has not executed any work in CIAB for last 05 years.

6. The bidder shall submit the mandatory site visit certificate as per the format given in **Annexure-2**.
7. The Agency/firm must have valid GST Registration No. The proof for the same shall be enclosed with the bid.
8. Submission of Tender & Opening:

The tender should be submitted in the envelopes as detailed below:

1. **Envelope -1** marked as Technical Bid containing the following:-

- a) Scanned Copy of EMD Rs 6,300/ in the prescribed format, if applicable (i.e., DD/cash receipt, as the case may be).
- b) Scanned Copy of Documents related to eligibility criteria i.e., Completion certificates/proofs of the similar works completed.
- c) Scanned Copy of Average annual financial turnover statement for last 03 consecutive years duly attested by Chartered Accountant and profit and loss statement.
- d) Performance certificate as per the format attached, in case of any worked carried at CIAB in period of 05 years.

2. **Financial Bid** This shall contain the price for the execution of the works specified in the Volume-2 of the tender document in Excel format.

Note: - The above documents shall be uploaded by the bidder on E-Central public procurement portal <https://eprocure.gov.in/eprocure/app> by 3:00 PM on 17-07-2024 and will be opened on 17-07-2024 by CIAB at 15:30 PM.

- a) Documents to be uploaded in pdf format only (except price bid, which should be in excel format only).
- b) The original payment instrument like Demand Draft of any Nationalized Bank against Earnest Money should sent to the address- Centre of Innovative and Applied Bioprocessing Sector-81, knowledge City, PO- Manauli, SAS Nagar Mohali 140306, Punjab by post/speed post/courier/by hand before bid opening date & time.

The Bids not qualified in technical eligibility criteria shall be summarily rejected and will not be considered for financial evaluation whatever the conditions may be and the bidder shall not have any legitimate claim for consideration in this respect.

Tender Fee & EMD fee exemption shall be only be applicable to MSMEs vide gazette notification dated 23rd March 2012 (or as amended from time to time) , which are registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro,

Small and Medium Enterprises. Tender Fee, EMD exemption is also applicable to Udyog Aadhaar registered MSME's.

9. **Acceptance of Tender:** The competent authority, on behalf of CIAB who does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all the tenders received, without assignment of any reason. All tenders, in which any of the prescribed condition is not fulfilled or any condition, including that of conditional rebates is put forth by the tenderer, shall be summarily rejected.
10. **Condition for tender submission:** The tenderer shall give a list of officials both Gazetted and non-gazetted employees in CIAB, who are related to him. The contractor shall not be permitted to tender for works in the Department (responsible for award and execution of contracts) in which his near relative is posted as equivalent to Accounts Officer or as an officer in the capacity of grades Scientific Officer "C" and above. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any gazetted officer in the Department of Biotechnology. Any breach of this condition by the contractor would render him liable to be barred from tendering in this Department.

No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of **one** years after his retirement from Government Services, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

11. **Validity of Tender:** The tender for the work shall remain open for acceptance for a period of **60 days from the date of opening of the bids**. If any tenderer withdraws his tender before the said period, or issue of Letter of Intent, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money absolutely. Further the tenderer shall not be allowed to participate in the re- tendering process of the work.
12. **Site visit by the tenderer before tendering:** Tenderers are advised to inspect and examine the site and the tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The work will be executed while the ongoing laboratory works, hence necessary precautionary measures to be taken care. Also, if any damage occurs during the course of work execution in the existing infrastructure/fittings, it may be rectified by the contractor at their own cost and risk. Completion of work shall be certification of Engineer-in-charge of nil observations on site.
13. **Canvassing, either** directly or indirectly, in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
14. The contractor shall comply with the provisions of the Apprentices Act 1961, minimum wages Act 1948, Workmen's compensation Act 1923, Contract Labour (Regulation and Abolition Act 1970), Payment of Wages Act 1938, Employer's Liability Act 1938, Maternity Benefits Act 1961 and the Industrial Disputes Act 1947 as applicable and the rules and regulations issued there under and by the local Administration / Authorities from time to time as well all provisions of law applicable to workmen. Failure to do so shall amount to breach of the contract and Competent Authority may at his discretion terminate the work. The Contractor/Firm shall also be liable for any pecuniary liability arising on account of violation by him of any of the said Acts and shall, indemnify the Institute on that account. Institute will not be liable for any act or

omission on the part of the contractor in so far as any violation of any of the aforementioned acts.

15. The Security deposit 2.5% will be deducted from final bill of the contractor at the rates mentioned above. The Security amount will also be accepted in cash or in the shape of Government Securities. Fixed Deposit Receipt of a Scheduled Bank or State Bank of India will also be accepted for this purpose provided confirmatory advice is enclosed.
16. The Work shall be as per CPWD specification. General Condition of Contract (CPWD) and CPWD Works Manual will be applicable for conditions of contract.
- 17. CIAB reserves the right to increase or decrease the scope of work. In case of delay in completion of work or inferior quality, CIAB may impose the compensation 0.5% per week delay but not exceeding to 5% of the tender value. Also, In case of non-completion due to any reason, CIAB may get the work done at the risk and cost of the contractor/agency on work.**
18. Bidder shall execute all required civil, electrical, and other works, as maybe required for complete installation and trouble-free functioning as a part of the works. No extra cost for any item shall be borne by CIAB, without the prior approval of Engineer-in-charge.
19. Engineer-in-Charge shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done. All measurement of all items having financial value shall be entered in Measurement Book so that a complete record is obtained of all works performed under the contract.
20. Bidder should provide factory test certificates for the materials used and also supply complete set of final lay out/line drawing, safety manual, standard operating manuals for the whole systems and subsystems to be supplied. The detail site plan and system layout plan including civil/electrical work or other related works shall be prepared by the supplier and shall be handed over on completion. Final electrical safety test, system commissioning test, and calibration should be done by authorized persons using calibrated test equipment as per standards.
21. The Defect Liability period after the completion of works will be 06 months (from the date of completion recorded or handing over of the work, whichever is later). Replacement and repair will be under taken for the defective goods or in case of non-compliance of the clause, CIAB may get the repair done from the amount deducted from Security Deposit with CIAB.

Upon receipt of notice during Defect liability period, the Contractor shall, within 48 hours on a 24(hrs) X 365 (days) basis respond to take action and to repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The Supplier/Contractor shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the Owner/Institute for such replaced parts/goods thereafter. The penalty clause for non-rectification will be applicable as per tender conditions.

If the Contractor, having been notified, fails to respond to take action to repair or replace the defect(s) within 48 hours on a 24(hrs) X 365 (days) basis, the Owner may proceed to take such remedial action(s) as deemed fit by the Owner, at the risk and expense of the Contractor and without prejudice to other contractual rights and remedies, which the Owner may have against the Contractor.

22. No price preference to any corporate society/Registered society, Govt. Public Sector undertakings / bodies shall be given and tenders shall be exclusively dealt with on merit.
23. No price escalation on account of variation in cost of material, labour etc shall be paid to contractor post bidding.

24. GST or any other statutory tax levied shall be paid extra as amended from time to time by Government of India. The statutory deductions such as TDS, etc. if applicable, shall be deducted at source as per prevailing percentage/rates as amended from time to time by Central/Sate Govt.
25. Each Tenderer shall ascertain prior to submitting his Tender that he has received all Addenda issued and he shall so acknowledge their receipt in his Tender.
26. The Owner/Competent Authority/Institute means the Chief Executive Officer, CIAB.
27. The Engineer-in-charge means the Assistant Executive Engineer (Electrical) who shall supervise and be in charge of the work on behalf of the Competent Authority.
28. ***The payment of final bill shall be made based on measurements recorded against each item mentioned in financial bid and the amount shall be worked out based on the measurements recorded, rates mentioned in this tender document by Department and percentage quote plus/minus quoted by bidder. Contractor shall duly co-operate with Department in verifying measurement at site. No running bills shall be entertained.***
29. The evaluation of the financial bid shall be on composite rate (total tender value) basis only. And it is the responsibility on bidder to execute the items as per specifications and quantity in BOQ.
30. Prior approval in writing is to be accorded from the Engineer in charge /appropriate authority of CIAB, in case of any deviation in quantities, price of any item or extra item to be executed.

Administrative Officer

ANNEXURE-1

PROFORMA FOR PERFORMANCE CERTIFICATE

Name of the work - Work of Provision of nitrile rubber insulation and glass cloth covering of air-conditioning Ducts and chilled water piping at CIAB building, CIAB campus, Knowledge City, Sector-81, Mohali-Punjab, India

To whomsoever it may concern

S.No	Name of work executed at CIAB during last 05years (if any)	Name of contractor who executed the work	Time Period of execution of contract (dates to be given)	Performance Level during execution of contract (Satisfactory/Not Satisfactory)

Name and Signature of Authorized person/Engineer-In charge

Note: This Performance certificate should be on the letter-head of CIAB and should be signed by an authorized person of CIAB/Engineer-In charge of the work executed. It should be enclosed by the Bidder with the tender documents.

ANNEXURE-2

MANDATORY SITE VISIT FORMAT

REF TENDER NO: CIAB/7(73)/2016-Works

NAME OF WORK: Work of Provision of nitrile rubber insulation and glass cloth covering of air-conditioning Ducts and chilled water piping at CIAB building, CIAB campus, Knowledge City, Sector-81, Mohali-Punjab, India

This is to certify that I/We (Name of Representative, Designation)(Name of contractor/firm with address) have visited the site onand are thoroughly aware of the work, technology/machinery installed at CIAB campus in relation to the above-mentioned work. We understand the execution site, guidelines, working hours etc. and shall adhere to the contract stipulations, terms, conditions and clauses. We, understand that, if any equipment/machinery, other parameters had been missed out by us during site visit, it shall be deemed to be included in our scope of work as per NIT terms and conditions.

Date of visit:

Signature of Firm's Representative who had visited the site

Name of Representative & Designation

Verified that Firm had visited the site on

Signature of Engineer-In-Charge
on behalf of CIAB

Note: - Site visit is allowed only on working days (Monday to Friday: 9 am to 5 pm except on Holidays).